

July 13, 2020

Dear Parents/Guardians,

I am very excited to begin the 2020-2021 school year with your fantastic kids! We will be extending our stay-at-home (red phase) efforts until further notice. We want to make sure all students and staff are safe from COVID-19 and due to our lack of space and our inability to social distance within our building, we have decided that remote learning is the safest way to educate your children. Your children will be educated daily but in a different way!

CCFA teachers will create a modified education schedule and plan that you will receive on **August 14, 2020**. During the first week of school (**August 17th**), we will be providing online and/or in-person training for parents/guardians on how to use Zoom, Google, and Seesaw. Every student will receive an Apple iPad and extra academic work as needed. Due to our students being 5, 6, and 7 years old, we are hoping that parents/guardians will be able to provide academic supervision to their children as they become more acclimated to learning remotely. All parents/guardians must have an email address and if you do not have one, you can create one with **gmail.com** for free.

Furthermore, students will engage in **Synchronous** school work where they will be led by an educator and **Asynchronous** work, where they will work on assignments independently. We will also provide office hours for extra academic help. I know this is not the norm, but we will make sure learning happens daily while also taking safety precautions for your children, families, CCFA staff and partners.

Lastly, please call or email us if your child does not have supervision at home because we will work with you to find solutions within your family and communities. If you have any questions or concerns, please do not hesitate to contact Ana Feliciano [feliciano@ccfaschool.org](mailto:feliciano@ccfaschool.org) or Tara Webber at [webber@ccfaschool.org](mailto:webber@ccfaschool.org) or 610-696-5910.

#### **CCFA 20-21 Remote Learning Guidelines**

- All students will be doing Asynchronous (independent) and Synchronous (with a live educator) work via Zoom and Seesaw. Asynchronous work will be posted in Seesaw. Synchronous lessons will be recorded and posted in Seesaw in order to meet the needs of all parents/guardians' flexible work schedules.
- Attendance will still be tracked by teachers and teaching assistants through Seesaw and Zoom.
- Zoom will be the online screen for your students to obtain online classes.
- All teachers and specials will be streaming classes through Zoom.
- Modified schedules will be created by teachers and communicated to parents/guardians during the week of August 17th.
- All teachers and parents/guardians will be trained in gmail, Seesaw, and Zoom. Youtube videos (English/Spanish versions) will be used as guides for parents/guardians.
- All students will be provided with iPads to accommodate their learning needs.
- Parents/guardians please assist your students during live learning and independent work.
- All students are expected to handle the iPads with care and follow our CCFA/CCIU digital citizenship protocols and expectations.
- We will have office hours for students in need of extra help.

## Terms and Online Resources

**Asynchronous**--Learning independently without a teacher.

**Synchronous**-Learning with a teacher live or recorded.

**Zoom:** Your students will participate in Zoom to receive academic and specials instruction daily. [Zoom instructions in Spanish Option #1](#) [Zoom Instructions in Spanish Option #2](#) [Zoom instructions in English](#)

**Seesaw:** Learning Management Platform [Google Classroom versus Seesaw](#)-where parents/guardians can communicate with teachers, check students assignments, and view recorded videos for instructional purposes. [What is Seesaw?](#) [Learning about Seesaw in Spanish](#)

**www.gmail.com** --this is where you go to create a free email address [How to create a Google email account](#) [How to Create a Google email account in Spanish](#)

**Wilson-Fundations**-Reading will be taught synchronously daily.

**Focus in Math**-Synchronous and online math curriculum will be utilized daily.

**Additional resources that teachers will use to engage and education our students:**

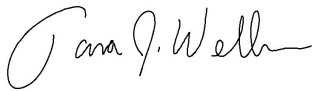
**Nearpod**-[What is Nearpod?](#) [Walkthrough setting up Nearpods](#)

**Quizizz**-Fun ways to assess and engage students' learning. [What is Quizizz](#)

**Flipgrid**-Students can practice their fluency while using recorded sessions.

**Virtual Field Trips**-Students can go to far away places in their own home. [Elementary tours](#). We will provide virtual field trips monthly.

Best Regards,



Tara J. Webber, M.Ed.  
Chief Executive Officer  
Chester County Family Academy  
PHONE: 610-696-5910  
EMAIL: [webber@ccfaschool.org](mailto:webber@ccfaschool.org)