

1. Board Meeting Logistics

Date:	Wednesday, November 18, 2020
Time:	5:30 pm - 6:30 pm (EST)
Location:	Virtual Meeting (Details Below)
Advertised:	School Website and Daily Local Newspaper
Teleconference or Video Bridge	Two (2) options to join: 1. By Phone: (US) +1 419-751-2539 PIN: 297 092 181# 2. By Video: https://meet.google.com/kee-jnrh-nco?authuser=1 3. Session will be recorded Troubleshoot: Text Gregg 610-570-3098
Facilitator:	Gregg Shaffer
Scribe:	Carla Messikomer
Time Keeper:	Tony Nardella
Mission Reminder:	Providing a community based hands-on, hearts-on, heads-on program for young learners (ages 6 through 9 years old) and their families struggling with financial challenges.

2. Board Meeting Attendees

Board of Directors	Gregg Shaffer	President	
	Tony Nardella	Vice President	
	Carla Messikomer	Secretary	
	Stuart Wenger	Treasurer	
	Geeta Kapadia	Member	
	Steve Wagner	Member	

	Sandeep Naik	Member	
School Staff	Tara Webber	CEO	
Consultants	Stacey Fuller	Gawthrop Greenwood (School Solicitor)	
Special Guests	Albert (Al) Leary	Board Member Candidate	
	Kathleen Bruce	Board Member Candidate	
Members of the Public			
Legend: X = Full attendance; Blank = absent; E = Attended but had to leave early L = Attended but arrived late D = Declined with an excused absence			

3. Board Meeting Materials

- a. Agendas posted from CCFA's website with url/hyperlinks are available for public view.
- b. [Question Log](#)
- c. Secretary's [Parking Lot Log](#)

4. Board Meeting Agenda

Topic Number	Facilitator	Topic	Other
1.	Gregg Shaffer	Gregg called the meeting to order at 5: PM. Will the secretary please roll call?	
2.	Carla Messikomer	Roll Call	
3.	Gregg Shaffer	Pledge of Allegiance and recital of CCFA mission.	All

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4.	Gregg Shaffer	Is there anyone who would like to remove any of the 11 items listed on the Consent Agenda this month for a discussion?	
5.	Gregg Shaffer	I motion to accept the remaining items on the consent agenda as written. First: Second:	
6.	Gregg Shaffer	Any Public Comment/Discussion/Clarifying Questions regarding this motion?	ALL
7.	Gregg Shaffer	I call a vote to adopt the remaining items on the consent agenda as written. Steve Wagner: Geeta Kapadia: Carla Messikomer: Sandeep Naik: Tony Nardella: Gregg Shaffer: Stuart Wenger:	VOTE
Agenda			
8.	Gregg Shaffer	Aside from the consent agenda just mentioned, I motion to approve today's Meeting Agenda as written. First: Second:	
9.	Gregg Shaffer	Any Public Comment/Discussion regarding this motion?	ALL
10.	Gregg Shaffer	I call a vote to approve today's Meeting Agenda as written. Stuart Wenger: Tony Nardella: Sandeep Naik: Gregg Shaffer:	VOTE



		Geeta Kapadia: Steve Wagner: Carla Messikomer:	
11.	Gregg Shaffer	This is an announcement of the following Executive Sessions that were held on: A. October 28, 2020 - for the purpose of discussing pending or threatened litigation and other legal matters with the Solicitor B. November 3, 2020 - for the purpose of discussing pending or threatened litigation and other legal matters with the Solicitor	
Appointments of New Board Members			
12.	Tony Nardella	Board of Trustees Member Candidate Introduction - Albert Leary - Profile	
13.	Tony Nardella	I make a motion to approve Albert Leary as a Member of the CCFA Board of Trustees effective tomorrow, November 19, 2020 with a one-year term, expiring November 18, 2021. First: Second:	
14.	Tony Nardella	Any public comment or Discussion regarding this motion?	ALL
15.	Gregg Shaffer	I call a vote to approve Albert Leary as a Member of the CCFA Board of Trustees effective tomorrow, November 19, 2020 with a one-year term, expiring November 18, 2021. Sandeep Naik: Stuart Wenger: Gregg Shaffer: Steven Wagner: Carla Messikomer: Tony Nardella: Geeta Kapadia:	VOTE

16.	Stacey Fuller	Swearing in of Albert Leary	
17.	Steven Wagner	Board of Trustees Member Candidate Introduction - Kathleen Bruce - Profile	
18.	Steven Wagner	I make a motion to approve Kathleen Bruce as a Member of the CCFA Board of Trustees effective tomorrow, November 19, 2020 with a one-year term, expiring November 18, 2021. First: Second:	
19.	Steven Wagner	Any public comment or Discussion regarding this motion?	ALL
20.	Gregg Shaffer	I call a vote to approve Kathleen Bruce as a Member of the CCFA Board of Trustees effective tomorrow, November 19, 2020 with a one-year term, expiring November 18, 2021. Stuart Wenger: Tony Nardella: Gregg Shaffer: Geeta Kapadia: Carla Messikomer: Sandeep Naik: Steven Wagner:	VOTE
21.	Stacey Fuller	Swearing in of Kathleen Bruce	
Appointments of Committee Chairs			
22.	Gregg Shaffer	I motion to appoint Stuart Wenger as Finance and Audit Committee Chair for the period 11/18/20 to 09/22/21 (Annual Meeting). First: Second:	
23.	Gregg Shaffer	Any Public Comment/Discussion regarding this motion?	ALL

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24.	Gregg Shaffer	I call a vote to appoint Stuart Wenger as Finance and Audit Committee Chair for the period 11/18/20 to 09/22/21 (Annual Meeting). Geeta Kapadia: Steve Wagner: Gregg Shaffer: Stuart Wenger: Sandeep Naik: Carla Messikomer: Tony Nardella:	VOTE
25.	Carla Messikomer	I motion to appoint Tony Nardella as HR Committee Chair for the period 11/18/20 to 09/22/21 (Annual Meeting) First: Second:	
26.	Carla Messikomer	Any Public Comment/Discussion regarding this motion?	ALL
27.	Gregg Shaffer	I call a vote to appoint Tony Nardella as HR Committee Chair for the period 11/18/20 to 09/22/21 (Annual Meeting). Sandeep Naik: Carla Messikomer: Geeta Kapadia: Steve Wagner: Tony Nardella: Gregg Shaffer: Stuart Wenger:	VOTE
28.	Tony Nardella	I motion to appoint Gregg Shaffer as Strategic Planning Committee Chair for the period 11/18/20 to 09/22/21 (Annual Meeting). First: Second:	



29.	Tony Nardella	Any Public Comment/Discussion regarding this motion?	ALL
30.	Gregg Shaffer	I call a vote to appoint Gregg Shaffer as Strategic Planning Committee Chair for the period 11/18/20 to 09/22/21 (Annual Meeting). Geeta Kapadia: Steve Wagner: Gregg Shaffer: Stuart Wenger: Sandeep Naik: Carla Messikomer: Tony Nardella:	VOTE
Committee Updates			
31.	Stuart Wenger	Finance and Audit Committee Update <ul style="list-style-type: none"> • September 2020 Current Month and Year to Date Financial Results 	
32.	Stuart Wenger	I motion to approve the Financial Statements for September 2020 End of Month (EOM) and Fiscal Year to Date (FYTD) as presented. First: Second:	
33.	Stuart Wenger	Any Public Comment/Discussion regarding this motion?	ALL
34.	Gregg Shaffer	I call a vote to approve the Financial Statements for September 2020 End of Month (EOM) and Fiscal Year to Date (FYTD) as presented. Carla Messikomer: Steve Wagner: Tony Nardella: Sandeep Naik: Stuart Wenger: Geeta Kapadia: Gregg Shaffer:	VOTE

35.	Carla Mesikomer	CCFA By-Law Revision Ad Hoc Committee Update	
School Update			
36.	Tara Webber	School Update	
Wrap Up and Closing			
37.	Gregg Shaffer	Any other business <ul style="list-style-type: none"> • 10/28 and 11/11 Secretary's Parking Lot Log Revisited • 11/18 Secretary's Parking Lot Items Recap 	ALL
38.	Carla Messikomer	Next virtual Board Meeting will be held on Wednesday, December 16, 2020 at 5:30 pm. Virtual Meeting details are posted on the School Website and in The Daily Local Newspaper.	
39.	Gregg Shaffer	I make a motion to adjourn tonight's Annual Board Meeting. The time is now 6: PM First: Second:	
40.	Gregg Shaffer	Any Public Comment/Discussion regarding this motion?	ALL
41.	Gregg Shaffer	I call a vote to adjourn tonight's Annual Board Meeting. Steve Wagner: Carla Messikomer: Gregg Shaffer: Geeta Kapadia: Stuart Wenger: Sandeep Naik: Tony Nardella: This concludes our Annual Virtual Board Meeting. (End Recording)	VOTE

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Respectfully submitted,

A handwritten signature in black ink that reads 'Carla Messikomer'.

Carla Messikomer, PhD
Secretary

